

September 18, 2026

Mr. Tim Steffler
Dakon Construction Ltd.
275 Frobisher Drive, Unit 1
Waterloo, Ontario N2V 2G4
Email: tsteffler@dakon.ca

Dear Mr. Steffler:

RE: ST. ANNE KITCHENER C.E.S. RENOVATION
250 East Avenue, Kitchener, Ontario
LETTER OF SUBSTANTIAL PERFORMANCE
- GENERAL CONTRACTOR: DAKON CONSTRUCTION LTD.

This is to advise you that the building contract for the above-mentioned project has been accepted as substantially performed as of September 9, 2026 (per enclosed Certificate of Substantial Performance).

In accordance with the project specifications, the balance of the holdback will be released after the expiration of the 60-day lien period. Pursuant to the requirements of the Construction Act it is necessary that the Contractor shall publish the certificate in a construction trade newspaper. The date of publication commences the lien period.

The acceptance of this work does not relieve the General Contractor and his subcontractors of their responsibility to carry out any and all deficiencies in materials and workmanship that might come to light during the warranty/guarantee period which will run for one year from the date of Substantial Performance: from September 9, 2026 to September 9, 2027.

Mr. Tim Steffler
Dakon Construction Ltd.

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September 18, 2016

RE: ST. ANNE KITCHENER C.E.S. RENOVATION
250 East Avenue, Kitchener, Ontario
LETTER OF SUBSTANTIAL PERFORMANCE
- GENERAL CONTRACTOR: DAKON CONSTRUCTION LTD.

The holdback will not be released until the following required documents have been received:

- i. Workplace Safety and Insurance Board Certificate of Clearance from the General Contractor;
- ii. Statutory Declaration that no liens are on the building from the General Contractor;
- iii. Copy of advertisement of Substantial Performance Certificate, as published in a construction trade newspaper, to the Architect and the Owner.

If there are any further questions, please do not hesitate to contact our office.

Sincerely,

+VG ARCHITECTS



Paul Sapounzi

cc: R. Magar, Chandler Kinzie – Waterloo Catholic District School Board
(ronniem@wcdsb.ca; chandler.kinzie@wcdsb.ca)
Mike Downey – Dakon Construction (mdowney@dakon.ca)
M. Lin – Structures+VG (mlin@plusvg.com)
A. Davis, N. Olotu – Smith + Andersen
(aaron.davis@smithandandersen.com; ney.olotu@smithandandersen.com)
S. Elliott, A. Rose - +VG Architects
(selliott@plusvg.com; arose@plusvg.com)

Attachment

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K:\TVG-Brantford\St. Anne Kitchener CES-22584\Contract Admin\SubstComp\2026.09.18 Sub Perf Ltr.docx

50 Dalhousie Street, Brantford, Ontario N3T 2H8 | T: 519.754.1652

52 Scarsdale Road, Suite 212, Toronto, Ontario M3B 2R7 | T: 416.588.6370

1340 Wellington Street West, Ottawa, Ontario K1Y 3B7 | T: 613.680.5557

FORM 9
CERTIFICATE OF SUBSTANTIAL PERFORMANCE OF THE
CONTRACT UNDER SECTION 32 OF THE ACT

Construction Act

City of Kitchener

(County/District/Regional Municipality/Town/City in which premises are situated)

250 East Avenue, Kitchener, Ontario

(street address and city, town, etc., or, if there is no street address, the location of the premises)

This is to certify that the contract for the following improvement:

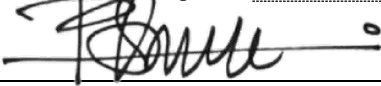
St. Anne Kitchener C.E.S. Renovation

(short description of the improvement)

to the above premises was substantially performed on September 9, 2026

(date substantially performed)

Date certificate signed: September 18, 2026



(payment certifier where there is one)

(owner and contractor, where there is no payment certifier)

Name of owner: Waterloo Catholic District School Board

Address for service: 35 Weber Street West, Unit A, Kitchener, Ontario N2H 3Z1
Dakon Construction Ltd.

Name of contractor: _____

Address for service: 1-275 Frobisher Drive, Waterloo, Ontario N2V 2G4

Name of payment certifier (where applicable): The Ventin Group Ltd.

Address: 50 Dalhousie Street, Brantford, Ontario N3T 2H8

(Use A or B, whichever is appropriate)

☒ A. Identification of premises for preservation of liens:

250 East Avenue, Kitchener, Ontario

(if a lien attaches to the premises, a legal description of the premises,
including all property identifier numbers and addresses for the premises)

☐ B. Office to which claim for lien must be given to preserve lien:

(if the lien does not attach to the premises, the name and address of the person or body to whom the claim for lien must be given)