



2024-05-01

Anew Electrical Contracting Ltd.
200-877 Boyd Ave.
Ottawa ON K2A 2E2

Attention: Todd Conroy, Project Manager

Dear Sir:

**Subject: 2487 Iris Street, Ottawa, ON
Fire Alarm Replacement
Certificate of Substantial Performance**

Per our ongoing discussions, we provide the project closeout items noted below:

COMPLETION SITE REVIEW

On April 24th, 2024, we conducted a joint site review attended by:

Name	Company
Dan Viens	OCH
Todd Conroy	Anew
Mark Sheldrick	Anew
Chris Montgomery	WSP
Jamie Gains	Vipond

The purpose of this meeting was to review the completed scope of work, to reach agreement on incomplete work if founded, and to establish the date of substantial performance.

During the site review we documented the following:

- **Spot check on the installation of the fire alarm panel, annunciator, and majority of fire alarm devices.**
- **Tested pull station, smoke detector, heat detector per floor for operation and annunciation.**
- **Tested auxiliary relay for fan shut down and signal to monitoring company.**
- **Tested fire alarm horns and strobes for operation in corridors and selected suites.**
- **Tested selected devices for open circuit trouble and ground fault.**

Suite 300
2611 Queensview Drive
Ottawa, ON, Canada K2B 8K2

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F: +1 613 829-8299
wsp.com



SUBSTANTIAL PERFORMANCE

CLOSEOUT PROCEDURES

Provided no liens have been registered against the property, statutory holdback for the project will become due 60 days after publication of Substantial Performance. Receipt of the following information will also be required:

- Invoice for Release of Holdback with:
 - WSIB Clearance Certificate; and
 - Statutory Declaration.
- Confirmation of Publication of Substantial Performance
- Statement of Warranty Form

Upon receipt of the required information, we shall issue a Certificate for Payment for Release of Holdback.

The issuance of this Certificate does not release the Contractor or any Subcontractor from the duty of completing the Work pursuant to the terms of the Contract. The date of substantial performance defines the start of the warranty period. The warranty period for this work is (2) two years.

Please keep our office, as well as the on-site building manager, informed about your ongoing activities on site if required.

Provided confirmation to WSP and the Owner confirming the permit has been closed was sent May 1, 2024.

Should you have any questions, please do not hesitate to contact us.

Sincerely,

Chris Montgomery
Fire Protection Project Manager, Buildings

Encl. Certificate of Substantial Performance

Dist: Dan Viens, daniel_viens@och.ca
Todd Conroy, tconroy@anew-electrical.com

WSP Ref.: 221-12592-00



FORM 9
CERTIFICATE OF SUBSTANTIAL PERFORMANCE OF THE
CONTRACT UNDER SECTION 32 OF THE ACT

Construction Act

Ottawa ON

(County/District/Regional Municipality/Town/City in which premises are situated)

2487 Iris Street, Ottawa, ON

(Street address and city, town, etc. or, if there is no street address, the location of the premises)

This is to certify that the contract for the following improvement:

Fire Alarm Replacement

(short description of the improvement)

to the above premises was substantially performed on

April 24, 2024

(date substantially performed)

Date certificate signed:

May 1, 2024

WSP Canada Inc.

(Payment Certifier where there is one)

(owner and contractor, where there is no payment certifier)

Name of owner:

Ottawa Community Housing Corporation

Address for service:

29 Auriga Drive, Ottawa, ON

Name of contractor:

Anew Electrical Contracting Ltd.

Address for service:

200-877 Boyd Ave.

Name of payment certifier:

WSP Canada Inc.

Address:

300-2611 Queensview Drive, Ottawa, ON

(Use A or B, whichever is appropriate)

A. Identification of premises for preservation of liens:

2487 Iris Street, Ottawa, ON

(if a lien attaches to the premises, a legal description of the premises,
including all property identifier numbers and addresses for the premises)

B. Office to which claim for lien must be given to preserve lien:

(if the lien does not attach to the premises, a concise description of the premises, including addresses,
and the name and address of the person or body to whom the claim for lien must be given)