



TRANSMITTAL

Date:	April 19, 2024	Project No.:	21121A
To:	STM Construction Ltd.	File No.:	240414 21121A-46
Attention:	Connor Balzereit, Project Coordinator	Enclosed	<input checked="" type="checkbox"/> Mail <input type="checkbox"/>
From:	Steven Terra	By Hand	<input type="checkbox"/> Pick Up <input type="checkbox"/>
		Courier	<input type="checkbox"/> Facsimile <input type="checkbox"/>
			Email <input checked="" type="checkbox"/>
Copies to:	HAA; File copy		

Concerning: WRDSB Laurelwood PS – HVAC and Controls Upgrade

Connor,

Find attached the Certificate of Substantial completion (FINAL) for the above mentioned project, for publication at your earliest convenience.

A copy of the publication is to be submitted to our office for the release of the holdback at least **ten days** prior to Release of Holdback being due.

****Please make a formal application in the form of a Progress Draw and ensure that CCDC forms 9B are included for all major sub-trades and submitted with the draw.****

HOSSACK & ASSOCIATES ARCHITECTS

Steven Terra, B.Arch.Sci., M.Arch., OAA, MRAIC

FORM 9
CERTIFICATE OF SUBSTANTIAL PERFORMANCE OF THE
CONTRACT UNDER SECTION 32 OF THE ACT

Construction Act

City of Waterloo

(County/District/Regional Municipality/Town/City in which premises are situated)

460 Brentcliffe Dr., Waterloo, ON. N2T 2R5

(street address and city, town, etc., or, if there is no street address, the location of the premises)

This is to certify that the contract for the following improvement:

WRDSB Laurelwood P.S. HVAC and Controls Upgrade

(short description of the improvement)

to the above premises was substantially performed on March 31, 2024

(date substantially performed)

Date certificate signed: April 19, 2024

(payment certifier where there is one)

(owner and contractor, where there is no payment certifier)

Name of owner: Waterloo Region District School Board

Address for service: 51 Ardelt Avenue, Kitchener ON, N2C 2R5

Name of contractor: STM Construction Ltd.

Address for service: 361 Elgin St., Brantford ON, N3S 7P5

Name of payment certifier (where applicable): Hossack & Associates Architects

Address: 1939 Ironoak Way, Unit 105, Oakville ON., L6H 3V8

(Use A or B, whichever is appropriate)

A. Identification of premises for preservation of liens:
Tract German Company PT Lot 30 58R-7257 Part 1, City of Waterloo, Regional Municipality of Waterloo
(if a lien attaches to the premises, a legal description of the premises,
including all property identifier numbers and addresses for the premises)

B. Office to which claim for lien must be given to preserve lien:

(if the lien does not attach to the premises, the name and address of the person or body to whom the claim for lien must be given)

Cost Formula for Determining Substantial Performance			
Laurelwood P.S. - HVAC Renovation			
19-Apr-24			
Calculation of Balance Incomplete			
Contract Value (Net)	\$1,294,529.00		
Less Cash Allowances	\$200,000.00		
Less Contingency Allowances	\$0.00		
	\$1,094,529.00		
Net Contingency Allowances To Date	\$20,621.72	Based on draft CofP 16	
Net Cash Allowances To Date	200000	Based on draft CofP 16	
Total Net Contract to Date	\$1,315,150.72		
Total Net Contract to Date	\$1,315,150.72		
Balance Complete (Net)	\$1,296,400.41	Based on draft CofP 16	
Base Contract Balance Incomplete	\$18,750.31		
Substantial Performance Formula Based on Total Net Contract to Date per current Draw			
3% of 1st \$1,000,000	\$30,000.00		
2% of next \$1,000,000	\$6,303.01		
1% of balance of Contract	\$0.00	(1% of Balance of 'Contract Value (Net)')	
Maximum Balance Incomplete	\$36,303.01	To qualify for Substantial Performance	