

October 8, 2026

Ottawa Catholic School Board
570 West Hunt Club Road
Ottawa, Ontario
K2G 3R4

ATTENTION: TOM ARMSTRONG, BA, MECHANICAL PROJECT OFFICER

**SUBJECT: LETTER OF SUBSTANTIAL COMPLETION
1923 ELMRIDGE DR. – ST. BROTHER ANDRE SCHOOL – HVAC RENEWAL –
OCSB – RFP #BAN-2026-01-TA-RFP
GWAL PROJECT NO. 2025-548**

Based on our periodic site reviews at the above project we confirm that the Mechanical and Electrical work has been substantially completed as of October 2, 2026.

Yours very truly,

GWAL, a division of Englobe



Kevin Khalaf, P.Eng., M.A.Sc. | Intermediate Mechanical Engineer

KK/nh

e.c.: Sean Sweeney (PSL Mechanical Inc.)
Bill Miller (PSL Mechanical Inc.)
Keith Lewis (PSL Mechanical Inc.)
Christine Shier (PSL Mechanical Inc.)
PSL Mechanical Inc. Projects
Ryan Leonard (GWAL - Mechanical)
Kevin Khalaf (GWAL - Mechanical)
Bryson Lee (GWAL - Mechanical)
Christophe Leblanc (GWAL - Mechanical)
Alireza Taban (GWAL - Electrical)
Jigna Solanki (GWAL - Electrical)
Yves Lavictoire (GWAL - Electrical)

Enclosure: Certificate of Substantial Performance – Form 9

FORM 9
CERTIFICATE OF SUBSTANTIAL PERFORMANCE OF THE
CONTRACT UNDER SECTION 32 OF THE ACT

Construction Act

City of Ottawa

(County/District/Regional Municipality/Town/City in which premises are situated)

1923 Elmridge Dr., Ottawa, ON, K1J 8G7

(street address and city, town, etc., or, if there is no street address, the location of the premises)

This is to certify that the contract for the following improvement:

1923 Elmridge Dr. - St. Brother Andre School - HVAC Replacement - OCSB

(short description of the improvement)

to the above premises was substantially performed on October 2, 2026

(date substantially performed)

Date certificate signed: October 7, 2026

(payment certifier where there is one - signature required)

(owner and contractor, where there is no payment certifier -
signatures required)

Name of owner: OCSB - Ottawa Catholic School Board

Address for service: 570 West Hunt Club Rd., Ottawa, Ontario K2G 3R4

Name of contractor: PSL Mechanical Inc.

Address for service: 74 Auriga Dr. Unit 1, Ottawa, Ontario K2E 7X7

Name of payment certifier (where applicable): Kevin Khalaf, GWAL, A Division of Englobe

Address: 1688 Woodward Drive, Ottawa, Ontario, K2C 3R8

(Use A or B, whichever is appropriate)

☐ A. Identification of premises for preservation of liens:

(if a lien attaches to the premises, a legal description of the premises,
including all property identifier numbers and addresses for the premises)

☒ B. Office to which claim for lien must be given to preserve lien:

OCSB Office - 570 West Hunt Club Rd., Ottawa, Ontario K2G 3R4

(if the lien does not attach to the premises, the name and address of the person or body to whom the claim for lien must be given)