

December 01, 2023

Keaton Kenny
Tomlinson Group
633 Fortune Crescent
Kingston, Ontario K7P 2T4

Dear Keaton Kenny,

**RE: 2023 Asphalt Rehabilitation – 945 Gardiners Road, Kingston
Contract Close-Out**

RJC No. TOR.135985.0002

All parties Primaris REIT, Read Jones Christoffersen Ltd., and Tomlinson Group have agreed that the work associated with the 2023 Asphalt Rehabilitation at the above-noted site is substantially complete. A copy of the Certificate of Substantial Performance is attached for publication. You are required by the terms of your Contract to take all appropriate measures to comply with the Contract Close-Out procedures outlined in the documents including:

- The requirements of the Construction Act
- The requirements of the Worker's Compensation Act
- All other Contractual Obligations

In addition to these items, you are also required to supply all guarantees, warranties, inspection certificates, maintenance manuals and project record drawings in accordance with the requirements of the Contract Documents. These requirements are outlined in the specification, specifically:

- Section 01 78 36 – Warranties and Bonds
- Section 32 12 19 – Asphalt Pavement

Please submit a certificate signed by the Installer and Manufacturer along with your general warranty. The warranty periods are clearly outlined in Specification Section 01 78 36 and in the applicable technical specification sections. All warranty periods shown in this section are applicable and remain unchanged.

Contractor is required to submit maintenance manuals and project record drawings for the work performed as part of the Contract. If a clean set of drawings is required for record drawing purposes please let RJC know.



The holdback will become payable 60 days from the date of publication of the Certificate of Substantial Performance. Please include proof of publication and all warranties and maintenance manuals with your holdback invoice. It is expected that all deficiencies will be addressed and the required maintenance manuals and project record drawings will be provided prior to the holdback invoice becoming due.

We trust this information is satisfactory and self-explanatory; however, if you have any questions, please do not hesitate to call.

Yours truly,

READ JONES CHRISTOFFERSEN LTD.

Reviewed by:

A handwritten signature in black ink, appearing to read 'N. Barry', is positioned above the printed name.

Noah Barry, B.A.Sc.
Engineering Intern
Building Science and Restoration

A handwritten signature in black ink, appearing to read 'Garrett Perkins', is positioned above the printed name.

Garrett Perkins, B.A.Sc., P.Eng.
Project Engineer
Building Science and Restoration

Encl. Certificate of Substantial Performance

Construction Act

R.S.O. 1990, Chapter C.30
Last Amendment: 2018, C.17, Sched. 8, S.1-20

**CERTIFICATE OF SUBSTANTIAL PERFORMANCE
OF THE CONTRACT UNDER SECTION 32 OF THE ACT**

CITY OF KINGSTON

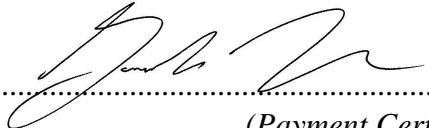
**945 GARDINERS ROAD
KINGSTON, ONTARIO**

This is to certify that the Contract for the following improvement:

2023 ASPHALT REHABILITATION

to the above premises was substantially performed on **DECEMBER 1, 2023**

Date certificate signed: **DECEMBER 1, 2023**


.....
(Payment Certifier)

Name of Owner: **PRIMARIS REIT**

Address of Service: **945 Gardiners Road
Kingston, Ontario, K7M 7H4**

Name of Contractor: **TOMLINSON GROUP**

Address for Service: **633 Fortune Crescent
Kingston, Ontario, K7P 2T4**

Name of Payment Certifier: **READ JONES CHRISTOFFERSEN LTD.**

Address: **780 Midpark Drive, Suite 203
Kingston, Ontario, K7M 7P6**

A. Identification of premises for preservation of liens:

**945 Gardiners Road
Kingston, Ontario, K7M 7H4**